
Woolsthorpe Wind Farm Community Engagement Committee

Meeting date 26 August 2022
Meeting time and location 10 am, Woolsthorpe Hotel

1. Welcome

2. Attendees

Cr Damian Gleeson (Chair) – via Zoom
Glenn Britnell, Community Representative
Terri Barnes, Community Representative
Simon Poynton, Community Representative – via Zoom
James Taylor - Development Manager, Enerfin
Katelyn Nash – Planner, KLM Spatial (guest)

Vicki Askew-Thornton, Senior Energy Projects Liaison Officer, Moyne Shire (non-member)

3. Apologies

John Murphy, Community Representative
Cr Jim Doukas

4. Declarations of interest

Nil.

5. Minutes of previous meeting

Moved by Terri Barnes, seconded by Glenn Britnell that the minutes of the CEC meeting held on 15 July 2022 be accepted. **CARRIED**

6. Business arising from previous Minutes

- 6.1 Update on additional background noise monitoring:
Additional monitoring is underway at a near neighbour's property and at the Woolsthorpe Primary School. Data should be collated by 20 September, then a report will be prepared.
Enerfin/ICA (E/ICA) will provide further information on how the results from the additional monitoring will be used.
- 6.2 A project newsletter has recently been distributed to the community.

- 6.3 E/ICA has established a Pre-construction Community Fund. The total fund pool will be between \$15,000 - \$20,000. E/ICA will review and make decisions on any applications. For the Guidelines and Application Form, refer to **Attachment 1**. The project website also contains links to the guidelines and application form. A range of methods were suggested to promote the fund:
- Flyers at the general store, the hotel and the school.
 - Via the electronic school newsletter.
 - Woolsthorpe community Facebook page.

7. Correspondence Incoming

19 August: Email from E/ICA addressing actions arising from the July CEC meeting.

8. Correspondence Outgoing

Nil.

9. Reports

9.1 Project Update (Enerfin/ICA):

- The amendment application has been submitted to the Minister for Planning. E/ICA is awaiting advice from DELWP regarding the letters of notification that will be sent to all landholders within 5km of the site.
- Community Information Sessions will be held at the Woolsthorpe Hall on Wednesday 14 September at 10am, 1.30pm and 5pm Refer to **Attachment 2**.
- The connection agreement process is progressing with AEMO.

9.2 Community Representatives

- Terri asked about the amendment application process. Enerfin responded that following the 28 day notification period, if objections are received by the Minister a planning panel will be established. This would be expected to occur before the end of 2022.
- Terri asked about the geographical scope for neighbour benefits. E/ICA responded that neighbour agreements would be offered to residents within 3km of the site. The specific amount has not yet been finalised. Offsite landscaping is required by the current permit and will be offered to residents within 4km of the site. E/ICA intends to be the operator of the wind farm, but if the project is sold in the future the neighbour agreement commitments would be included in the sale.
- The Committee stressed the importance of maximum local employment and procurement for this project, which will in turn have flow on effects to the local community.

9.3 Council

Nothing further.

10. General business

- When the amendment application is notified, Council will provide information about its major energy projects consultation process to the CEC members.

11. Date of next CEC meeting:

Friday 23 September 2022, 10am at the Woolsthorpe Hotel

Confirmed this / /

Chair

Minutes are to be registered in Moyne Shire's electronic document management system by the committee reporting officer immediately following the Minutes' confirmation and signing

CONFIRMED

Attachment 1



WOOLSTHORPE WIND FARM

PRE-CONSTRUCTION COMMUNITY FUND PROGRAM GUIDELINES

Woolsthorpe Wind Farm (WWF) is pleased to offer financial support to the local Woolsthorpe community by extending its Community Benefit Fund grant program to the current Pre-construction stage of the Project. The grant program during this pre-construction stage will provide a once off allotment of funds of \$15,000 to \$20,000 to community causes.

WWF has decided to offer this pre-construction funding following discussion with community member representatives on the Community Engagement Committee, recent progress made advancing the Project's grid connection offer workstream, and as a thank you to the community for their patience with us and the Project. WWF also wishes to reassure that the annual Community Benefit Fund (AUD\$60,000) will still be in place, as previously discussed, and is intended to commence when the Project begins construction.

Individuals and organisations with suitable local community initiatives and causes are encouraged to apply by **Friday 30 September 2022** by filling out an application form attached as Schedule 1 to these Guidelines. Schedule 1 also includes instructions on how to submit your application. The goal of this pre-construction fund is to provide financial support for projects that contribute to the social, economic and environmental sustainability of the community in the vicinity of the project.

Assessment of Pre-construction Fund grant applications

The WWF project team will consider grant applications that it receives for the Pre-construction fund up until

- Friday, 30 September 2022.

WWF will assess these applications over the next fortnight in consultation with the Woolsthorpe community representatives on the WWF Community Engagement Committee. Depending on the applications received, WWF will allocate funding to between one (1) and three (3) causes and make contact with the successful applicants.



Applicant Eligibility Criteria

Applicants meeting the criteria below will be eligible for grants:

1. Grants are available either for Individuals or Organizations.
2. Grants are not available to political organisations or for political campaigns under any circumstance.
3. Grants are not available to religious organisations for religious purposes under any circumstance.
4. Grants are not available to government organisations under any circumstance.
5. Applicants may submit an application for a maximum of one (1) project.

Grant Eligibility Criteria

Community initiatives and/or projects meeting the criteria listed below are eligible for grants:

1. The initiative and/or project must be within the localities of Woolthorpe, or alternatively be able to demonstrate a strong connection to the district and its residents.
2. The initiative and/or project must deliver measurable tangible benefits to the local community of Woolthorpe.
3. Projects must contribute to maintaining:
 - environmental sustainability;
 - economic sustainability;
 - education advancement; and/or
 - social sustainability such as wellbeing, community cohesion, culture, recreation and education.
4. Applicants accept that their initiatives and/or project and their deliverables/benefits may be publicised as being supported by The WWF Community Fund Program.

Note: Successful applicants will be required to provide a short report and/or photos of the completed initiative and/or the project, once the grant has been spent, which will be published at least on the WWF website.

5. Any initiative or project directly affecting any adjoining neighbour must include a letter of support from such person evidencing their support.

Questions

If your organization has any questions regarding this Pre-construction grant program, please contact WWF through the contact form on the website, contactus.woolthorpe@electron.com or to James on 0427 475 530.



Schedule 1 – Application Form

WWF Preconstruction Community Fund Program Application Form Overview

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Organisations with suitable local community initiatives are encouraged to apply by filling out an application form on the next page.

Before submitting, to confirm your initiative, cause and or project is eligible, please consult the Pre-construction Community Benefit Fund Details document, including both the Applicant Eligibility Criteria and the Grant Eligibility Criteria.

Applications close: on Friday 30 September 2022.

Submission: Forms can be submitted directly by email to contactus.woolsthorpe@elecnor.com. The goal is to provide financial support for projects that contribute to the social, economic, educational and environmental sustainability of the community in the vicinity of the WWF.





Pre-construction Grant Application Form

Application Details

Project Name	
Project Location	
Maximum amount applied for (AUD\$)	
Expected date of project completion	

Individual or Organization Applying to the Fund Grant

Name	
ABN (if applicable)	
Brief description (in case of being an Organisation)	

Contact Details / Organization Representative

Name	
Phone	
Email	

Project Details

Include in this section information about the project and how it will help to contribute to achieving the goals of the Community Fund Program. Reference to the "WWF Community Fund Program Guidelines" is important.

A summary of what the project is, including location	
An indication of the objectives of the project, what the planned outcomes are and how they can be measured	
An explanation of how the community will benefit	
Who will manage the project	
What the overall cost of the project is	
What the timeline of the project is	
Any other relevant and important details	

Declarations and Information

How did you hear about the Community Fund Program?	
Are there any disclosures regarding the project or your organisation you wish to make?	
Are you, or is your organisation willing to allow the project to be used for promotional purposes by WWF?	

Applications can be submitted via email to contactus.woolsthorpe@elecncor.com.



Schedule 2 - Terms and Conditions

The following terms and conditions apply to all applications:

1. WWF reserves the right to control funding amounts and payment types.
2. WWF is not required to provide reasons for grant refusal or partial funding.
3. WWF reserves the right to withdraw funding if a grant is not used for the project outlined in the grant application.
4. If the purpose of the initiative and or project is no longer appropriate or cannot be completed in the time frame stipulated in the funding agreement, the recipient must advise WWF.
5. All unspent money from a grant is to be returned to WWF for it's proper use in other applicant's projects.
6. The Applicants initiative and/or project must be complete prior the grant application process closing for the following year.
7. The applicant will maintain appropriate insurance.
8. The risk and responsibility for any initiative and or project funded by the grant rests exclusively with the Applicant and this statement intends to exclude any and all liability claims against WWF.
9. If requested to do so, Applicants must provide acknowledgment of funding such as displaying the WWF logo or statements in writing that WWF has provided funding.
10. Any acknowledgments and/or publications or the like must be provided to, and approved by, WWF prior to being used in relation to any grant assisted project.
11. Projects receiving grants under this program may be publicised by WWF.
12. The terms and conditions of a funding agreement are to be read and signed by the Applicant before any funds are distributed.



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Attachment 2



WEDNESDAY, 14TH SEPTEMBER 2022

Enerfin-ICA Partners would like to invite the Woolsthorpe community and residents to attend a Community Drop-in Information session held at the

Woolsthorpe Community Hall

Session 1: 10:00 - 12:00

Session 2: 13:30 - 15:30


Session 3: 17:00 - 19:00

This is a great opportunity for the members of the community to get an update on the project and the expected development timeline. People can ask questions and receive answers from the team delivering the project.

Enerfin and ICA are also inviting suggestions and grant applications for the recently announced Pre-construction Community Benefit Fund.

CONTACT US

 www.woolsthorpewindfarm.com

 contactus.woolsthorpe@elecno.com